

TGEI Steering Committee Meeting Minutes

February 29, 2008

Members Present

George Zukotynski, Chair
Nat Johnson, Vice Chair
Pam Busby
Jack Elder
Patsy Layhew
Jesse Neely

Members Absent

Kathy Anderson
Lamont Price
Kandi Thomas
Emily Wilson

Members via Conference Phone

Karen Hale, Past Chair
Donna Bridges
Tracy Carter
Leslie Sperazza

Department of Human Resources Liaison

Trish Pulley

Call to Order

Chair George Zukotynski called the February 2008 Steering Committee meeting to order at 11:30 a.m.

Welcome and Introduction

George welcomed our guest Trish Pulley from the Department of Human Resources. Trish introduced herself and stated why she was in attendance. Also, all members present in room introduced themselves as well as those on the conference line. George, reemphasized the use of the notebook system.

Committee Meeting Dates, Location, and Meeting Attendance

Chair would like for as many members as possible to attend our monthly meetings. He will make available for those unable to attend in person the use of call/bridge line for our meeting date (s).

Officers and Committee Chairs

Secretary:
Treasurer:

Kandi Thomas - No report
Kathy Anderson - No report

Newsletter:

Nat Johnson - Will have one point of contact. Formerly, Sharon Buwalda was DOP contact. Nat and Trish will coordinate. Get Class Reporters more involved.

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Web page Liaison:

Pam Busby – George would like to have pictures updated of alumni. **George is interested in working with Pam on project.** Information to flow through Trish. Defining an objective for website. Establishing process to update (retire sections that do not work, refresh it, etc.). **Karen also would like to work on committee.** Revisiting list of items mentioned last year for site, which have not been addressed. Karen to provide list [forward to Pam & George]. Nat suggested a counter for measuring number of hits to site.

TGEI/TGMI Fall Conference:

Jack Elder / Karen Hale / Pam Busby / Leslie Sperrazza / Donna Bridges – No report. Asked Trish who chair is for TGMI Fall Conference – **unknown.** Trish to provide update. Will follow up and invite TGMI to our meetings. Chair is seeking volunteer to meet with TGMI Fall Conference – **Leslie Sperrazza.**

Golf Tournament Co-Chairs:

Kathy Anderson / Jesse Neely – Still developing and will provide possible dates.

Holiday Breakfast:

Nat Johnson and Emily Willson **Co-Chairs** / Kandi Thomas / Leslie Sperrazza / Donna Bridges / Tracy Carter /

Community Service Project:

Lamont Price – Handouts available for committee. Committee was provided survey from last year on topic. Jesse agreed to assist Lamont on committee.

New Business

TDOHR meeting

George met with DoHR. We are on the same page on the growth and accomplishments of the group. He does not want TGEI to over-commit. Discussed the promotional DVD that TGMI produced promoting the concept of TGMI. Trish brought a couple of DVDs and a sample packet that was sent to the agencies. She wants TGEI to consider this as a possible project also. The video can be viewed on the website as well. George felt this was a big project and was not ready to commit to anything at this time. Maybe we should

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consider it for a future year. It may take multiple years to accomplish. He will put it on the agenda as a topic for discussion.

TDOHR meeting continued

George had an additional discussion with Trish regarding Brown Bag [educational opportunities] concept in reference to understanding roles and responsibilities, etc. **Do we want to do this?** George would like for a partnership with TGMI on sharing this idea, etc. Taking a full review of practicality and quality of concept. Seeking leadership to take lead on this. Karen was asked about previous survey from Larry Richardson / Buddy Lea for educational needs.

TDOHR meeting continued

Trish mentioned the 2008 theme is Transforming Tennessee in 2008. DoHR has clarified the vision for TGEI and TGMI. They do not want redundancy in the programs. The new program information for TGEI will be available March 28. It will have the clarified program goals. It will be on the website and will be sent to agencies. The nomination deadline will be April 25. They hope to announce the class around May 15. Some members of TGEI have been selected to be on the TGMI applicant selection committee by Commissioner Story.

Nat inquired as to whether UT will still be vendor for TGEI and TGMI. Trish believed so; RFP is out in August 2008. The contract with UT continues through 12/31/08. In August of 2008, DoHR will make a decision about 2009.

Web Page

George and Pam will form a work group to review the current TGEI web page to identify and recommend necessary revisions and adjustments to improve functionality of the web page.

Educational Opportunities

Chair would like for a hard copy of previous educational survey for next meeting.

Spring Social

Pam will look into it and see what options are available. She will also check with DoHR to see what funds are available. Once she has gathered the information, we will see if there is any interest before she pursues it further. Pam, Jesse and Kathy will come to the March meeting with more information. Nat suggested the possibility of an after hours networking event.

Jesse asked about the tax status of the organization. Trish has his email but was not prepared to respond.

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Other Networking Opportunities

TGMI

George is looking to develop a working relationship with TGMI by attending their meetings, etc.

Next Meeting

The meeting was adjourned at 12:28 p.m.

The next meeting is set for March 28, 2008, at 11:30 a.m. in the Andrew Jackson Building, 13th Floor. The conference line will be available for our next meeting. The conference line telephone numbers are 741-1193 (local) and 1-877-214-0097 (long distance).